

**(DRAFT)**  
**Minutes of Meeting**  
**REAL ESTATE BOARD**  
**INFORMAL FACT-FINDING CONFERENCES**  
**July 19, 2010 (10:00 a.m.)**

The Real Estate Board convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Clifford Wells, Board member, presided. No other Board members were present.

Doug Schroder and Jennifer Winters appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case

Lic = Licensing Application

RF = Recovery Fund Claim

Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant

A = Applicant

R = Respondent/Regulant

W = Witness

Atty = Attorney

Participants

1. Racquel Rose Harbaugh  
File Number #2010-01270 (Disc)  
(NO DECISION MADE)

Harbaugh – R (by phone)  
Pam Harvey – C  
John Davis – W

2. James Runaldue Jorden  
File Number #2010-02045 (Disc)  
(NO DECISION MADE)

Jorden – R  
Mark Wright – W

3. Malcolm Mead Norris  
File Number #2010-01874 (Disc)  
(NO DECISION MADE)

Norris – R (by phone)

The meeting adjourned at 1:30 p.m.

REAL ESTATE BOARD

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Byrl P. Taylor, Chair

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Gordon Dixon, Secretary

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Custodian of Record